Q: What happens if 3 people sign up for a KMS tools event (say 9am-12pm) slot and more than 3 people show up to volunteer, would all members get the 1 point per hour for volunteering or just the 3 that signed up to volunteer with the others being turned away?

A: Only volunteers who have signed up for the shift ahead of time will be granted the credit(s). We've never had an instance where "extras" showed up to a fundraiser over and above what we were expecting, we've always had a schedule and we've never had to turn any volunteers away. Space is sometimes limited at fundraisers and we therefore only schedule what is required. The number of spots scheduled / filled / available for each event is available at https://signup.com/group/102918128055.

# Q: Will volunteers be restricted to only volunteering in the AM or PM time slots at events like KMS tools instead of volunteering for both AM and PM slots, which I have done at times?

A: If a member chooses to sign up for an AM & PM slot for the same day, the choice is theirs. We're doing our best to provide job descriptions while uploading the schedule so that it is clear as to what is required (ie, food handling, speaking with customers, heavy lifting, transporting supplies etc.). Not all positions will be appropriate for everyone, please be mindful when signing up.

#### Q: What happens if I volunteer and participate in the event?

A: Volunteers will receive points for the scheduled volunteer spot as well 1 point for participating in the event.

### Q: How would people living outside of Calgary get their 12 points?

A: For the members living outside Calgary (50km or more outside of Calgary limits), they can have someone local volunteer on their behalf (also referred to as a "proxy").. They can host their own fundraiser or apply to be a Board Member each January (we currently have 3 members outside of Calgary serving on the 2025 Board of Directors). Members living more than 50 kms outside Calgary limits can also obtain points for sharing <u>SBHASA posts</u> re: awareness & fundraisers (limit 1 point per fundraiser/event and they must tag us: IG: @sbhasa.team & FB: Spina Bifida and Hydrocephalus Association of Southern Alberta - SBHASA).

# Q: How many Board positions are there and what are the requirements of Board Members?

A: The Board consists of 4 executive members and 8 Directors/Members at Large. Board members must sign in at the designated start time once per month, attend Zoom meetings with video on and expect to be prepared to share ideas. Most meetings begin at 6:30 pm and are 1 - 1.5 hours. Attendance of at least 80% of the meetings is required.

### Q: Is attending the AGM worth points?

A: Any member who attends the AGM will earn 1 point (AGM is typically under 1 hour).

## Q: Can members transfer/share points?

A: Family or friends (proxy volunteer) can volunteer on a member's behalf. Points are not transferrable and we need to have proxy volunteers add the name of the member they are representing at time of sign up (there is a prompt for this information during the sign up process). No exceptions.